***Curriculum Vitae***

M*d.*Abu Sayem Sarker.

C/o: Md.Hanif Uddin.

Vill: Bhimsorma,

Post: Dautir Hat, P.S: Rajarhat,

Dist: Kurigram.

[**sayemsarker501@gmail.com**](mailto:sayemsarker501@gmail.com)

**Cell: +8801717-590501**

|  |  |  |  |
| --- | --- | --- | --- |
| *Objectives* | Building career in a challenging and rewarding position in a winning organization where creativity, sincerity, skill and performance are the criteria for one's appraisal and recognition. | | |
| *Personal*  *In formation* | Name  Father's Name  Mother's Name  Present Address  Permanent Address  Date of Birth  Sex  Height  Weight  Blood Group  Religion  Marital Status  Nationality  National ID  Home District | Md. Abu Sayem Sarker.  Md. Hanif Uddin.  Late. Sufia Begum.  Vill: Bhimsorma, Post: Dautir Hat,  P.S: Rajarhat, Dist: Kurigram.  Vill: Bhimsorma, Post: Dautir Hat,  P.S: Rajarhat, Dist: Kurigram.  10 October 1987.  Male.  5’4’’.  65Kg.  B+.  Islam.  Married.  Bangladeshi (By Birth).  4917742863045.  Kurigram. | |
| *Self*  *employment* | * Good interpersonal, communication & analytical Skill. * Strong teamwork capability and adaptability. * Optimistic, confident, and self-motivated. * Energetic, sincere, hardworking and dutiful. * Excellent knowledge in computer. | | |
| *Computer*  *Literacy* | MS OFFICE (MS WORD, MS EXEL, MS POWER POINT) the Basic Computer Operation Courses (6 month) has been completed under the Technical Training Center Rangpur.  Internet Browsing Email, Web Search, Browsing Etc. | | |
| *Language*  *Skill* | Have a proficiency in Bengali & English. | | |
| *Educational*  *Qualification* | ***Masters of Social Science (M.S.S)*** | | |
| Name of the University  Name of the Institution  Major  Course Duration  Year of Passing  Result | | National University.  Carmichael College, Rangpur.  Economics.  One Year.  2010.  2nd Class. |
| ***Bachelor of Social Science (B.S.S)*** | | |
| Name of the University  Name of the Institution  Major  Course Duration  Year of Passing  Result | | National University.  Carmichael College, Rangpur.  Economics.  Four Years.  2009.  2nd Class. |
| ***Higher Secondary Certificate (H.S.C)*** | | |
| Name of the Institution  Name of the board  Group  Year of Passing  Result | | Collectorate School and College, Rangpur.  Rajshahi.  Business Studies.  2005.  GPA-4.10 out of 5. |
| ***Secondary School Certificate (S.S.C)*** | | |
| Name of the Institution  Name of the board  Group  Year of Passing  Result | | Singer Dabri Hat B/L High School.  Rajshahi.  Science.  2003.  GPA-3.00out of 5. |

|  |  |  |
| --- | --- | --- |
| *Experience* | 1. 4 years 05(Five) Months working experience as a Medical promotion officer.  * Disseminating scientific information to specific medical community & generate prescription. * Visit Doctors & Promote Product. * Chemist visit to achieve the allocated sales target * Exploring New Market. * Monitoring salesman and guide. * Advising customers. * Promoting sales. * Administrative tasks * Answering queries.   02. 2.6 years working experience as a ADC Senior Executive Dutch Bangla Bank Ltd & till now.   * Ensure cash collection, cash posting. * Account opening. * Ensure uptime of ATMs & Deposit machine, * Ensure timely, smooth & secure cash collection from deposit machine. | |
| *Reference* | Md. Nurul Amin.  Principal officer.  Islami Bank Ltd.  Rangpur Branch.  |Rangpur.  0Mobile: 01731243894. | Md. Ismail Hossain.  Principal officer.  Sonali Bank Ltd.  Supreme Court Branch Dhaka.  Mobile: 01722239968. |

*Signature*

SAYEM

Md. Abu Sayem Sarker.

Date:17.07.2020